



MINUTES

Monthly Board Meeting

Date: February 10, 2021

Time: 7:00 PM

Location: Zoom

In Attendance:

Vince Greco, President (Chair)
Michael Higgins, Past President
Chris Taylor, VP Operations
Chris Rathbone, Treasurer
Mikaela Rathbone, Manager of Registration
Mark Wong, VP Softball
Lori Zehr, Senior Women's Coordinator
Sandy Huisman, Softball Scheduler
Liane Grimston, Uniform Manager
Alicia Ferguson, Secretary

Regrets:

Andrew Gillian, Baseball Scheduler / Web Manager
Michelle Cowan, Uniform Assistant Manager

1. CALL TO ORDER

The Chair called the meeting to order at 7:04 PM.

2. ADOPTION OF AGENDA

The Chair canvassed members for additions to the agenda and recommended the following:

ADD Item 5. CORRESPONDENCE

ADD Item 5.1 Email from Little League International dated February 10, 2021, Re: Virtual Fundraising (Alicia Ferguson)

ADD Item 5.2 Email from Mark Wong dated January 26, 2021, Re: Scheduling and Board and Declare Deadlines (Alicia Ferguson)

And re-number the agenda accordingly.

PERTAINING TO Item 6.2 Board Positions - U10 (Lori Zehr)

PERTAINING TO Item 6.3 Board Positions - Mini T-Ball Coordinator (Lori Zehr)

PERTAINING TO Item 6.4 Field Use Options (Lori Zehr)

3. APPROVAL OF MINUTES

3.1 Minutes of the Monthly Board meeting held January 13, 2021

MOTION:

Moved by Chris Rathbone

Seconded by Chris Taylor

That the Minutes of the Monthly Board meeting held January 13, 2021, be approved as circulated. **Carried.**

4. UNFINISHED BUSINESS

<i>Discussion included:</i>	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"><i>Finalized Lakehill apparel website and sharing the link via social media.</i>	Everyone	-
<ul style="list-style-type: none"><i>Update on efforts to-date to finalize the contract for the season's concession services.</i><i>Completion of steam cleaning services as discussed at the January Board meeting.</i>	-	-

5. CORRESPONDENCE

5.1 Email from Little League International dated February 10, 2021, Re: Virtual Fundraising (Alicia Ferguson)

<i>Discussion included:</i>	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"><i>Clarification on deadlines and relevance to the association and determination that no further action was required.</i>	-	-

5.2 Email from Mark Wong dated January 26, 2021, Re: Scheduling and Board and Declare Deadlines (Alicia Ferguson)

<i>Discussion included:</i>	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"><i>Clarification on deadlines and responsibilities.</i><i>Softball organizers to begin working on the scheduling to meet the board and declare deadlines.</i>	Mark Wong	-

6. REPORTS

6.1 Financial Update (Chris Rathbone)

<i>Discussion included:</i>	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"><i>Account overviews including focusing funding expenditures through the gaming account when possible and concerns of account balances</i>	-	-

<p><i>impacting upcoming grant funding due to reduced spending associated with COVID-19.</i></p> <ul style="list-style-type: none"> • <i>New sponsor, Island Savings, associated with an upcoming switch in banking services which will include hot dogs and ice cream donations for Opening Day.</i> 		
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6.2 Softball Program Update (Mark Wong)

Discussion included:	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> • <i>Well attended winter clinics and update on the current registration numbers for the regular season including hopes to establish a U19 B team, low registration numbers for U16 and strong registration numbers for U14, U12, and U10.</i> • <i>Ensuring alignment with Viasport and Softball BC regulations associated with catchment boundaries.</i> 	-	-
<ul style="list-style-type: none"> • <i>Recent email from Softball BC requesting details for implementing a new registration process and exploring the details and requirements further.</i> 	Mark Wong	-
<ul style="list-style-type: none"> • <i>No objections to the appointment of Derrick Siska as the U10 Coordinator.</i> 	Vince Greco	-

6.3 Baseball Program Update (Chris Taylor)

Discussion included:	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> • <i>No objections to determining whether Monika Hacking would accept appointment as the Mini T-Ball coordinator for Saturdays while seeking another volunteer to fulfil the role on the other day.</i> 	Lori Zehr	-
<ul style="list-style-type: none"> • <i>Update on the current registration numbers for the regular season including low registration numbers for Majors and strong registration numbers for Minors, Rookie, and T-Ball.</i> • <i>Offer from Eric Tolman to assist as needed with baseball advice.</i> • <i>Need to fill the vacant roles of VP Baseball, various coordinators and coaches, and player agent.</i> • <i>Extending winter clinics by one Saturday to March 20th.</i> • <i>Assistance of other board members with coordinating baseball after the registration process is complete.</i> 	-	-

<ul style="list-style-type: none"> • <i>Contacting individuals that expressed interest in coaching baseball.</i> 	Mikaela Rathbone & Chris Taylor	-
<ul style="list-style-type: none"> • <i>No objections to the appointment of Liane Grimston as the Mini Minors Coordinator.</i> 	-	-

6.4 Operations/Admin Update (Vince Greco)

Discussion included:	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> • <i>Alternate field considerations should the School District restrict use of diamonds 3, 4, and 5.</i> • <i>No objections to purchasing masks with the Lakehill logo for players and coaches, approximately 100 masks for adults and 300 masks for children costing a maximum of \$10 per masks.</i> 	-	-
<ul style="list-style-type: none"> • <i>Details of the proposed five-year sponsorship agreement with Kirby's Source for Sports including equipment purchasing, annual \$1,000 spending minimum, banner placement, and receiving further clarification on whether the 10% coupon will be provided.</i> 	Vince Greco	-

6.5 Identifying Key Dates for the Season (Michael Higgins)

Discussion included:	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> • <i>Publishing key dates for the season on the website once finalized.</i> • <i>Consideration of holding Opening Day on April 10th dependent on health orders and options to align ceremonies with COVID-19 requirements.</i> • <i>Beginning the regular season either the week before or after Opening Day.</i> • <i>Determining dates for park clean up, photos, distributing uniforms, holding the coach's meetings, assessments, and providing messaging to players prior to the regular season.</i> • <i>Reviewing the key dates document sent from Michael Higgins for further items to be completed prior to the regular season.</i> 	Vince Greco	-
<ul style="list-style-type: none"> • <i>Requesting Saanich consider allowing use of the fields prior to April 1st.</i> 	Chris Taylor	-
<p>MOTION: Moved by Mark Wong Seconded by Alicia Ferguson That the Board approve purchasing four pop-up tents for use at events. Carried.</p>	Vince Greco	-

<ul style="list-style-type: none"> Forming teams and preparing a schedule prior to the D7 meeting. 	Mark Wong	-
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6.6 Upcoming Meeting with District of Saanich – February (Chris Taylor)

<i>Discussion included:</i>	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> Topics to be discussed during the upcoming meeting with the District of Saanich including bathroom flooding and drainage, relocating sheds, Dave’s Dugout operation requirements, field options for softball and baseball should the School District restrict use of their fields, and inquiring about timing for lawn aeration. 	Chris Taylor	-

7. ADJOURNMENT

The Board meeting held February 10, 2021, was adjourned at 9:06 PM.