



MINUTES

Monthly Board Meeting

Date: October 13, 2021

Time: 7:00 PM

Location: Zoom

In Attendance:

Vince Greco, President (Chair)
Michael Higgins, Past President
Chris Rathbone, Treasurer
Mikayla Rathbone, Manager of Registration
Chris Taylor, VP Operations
Mark Wong, VP Softball
Lori Zehr, Senior Women's Coordinator & Softball
Technical Director
Sandy Huisman, Softball Scheduler & Umpire Coordinator
Softball
Derrick Siska, U10 Coordinator
Alicia Ferguson, Secretary

Regrets:

Andrew Gillan, Baseball Scheduler / Web Manager
Liane Grimston, Uniform Manager / Mini Minors
Coordinator
Monica Hacking, T-Ball Coordinator
Sarah Donzalez, Mini T-Ball Coordinator

1. CALL TO ORDER

The Chair called the meeting to order at 7:02 PM.

2. ADOPTION OF AGENDA

The Chair canvassed members for additions to the agenda and recommended that the following item be added to the agenda:

Item 6.4.1 – Mandatory Vaccines for Winter Clinics (Chris Rathbone)

MOTION:

Moved by Lori Zehr

Seconded by Chris Rathbone

That the agenda be approved as circulated with the inclusion of Item 6.4.1 – Mandatory Vaccines for Winter Clinics (Chris Rathbone). **Carried.**

3. APPROVAL OF MINUTES

3.1 Minutes of the Special Board meeting held August 17, 2021

MOTION:

Moved by Mikayla Rathbone

Seconded by Derrick Siska

That the Minutes of the Special Board meeting held August 17, 2021, be approved as circulated. **Carried.**

3.2 Minutes of the Monthly Board meeting held September 8, 2021

MOTION:

Moved by Chris Rathbone

Seconded by Mark Wong

That the Minutes of the Monthly Board meeting held September 8, 2021, be approved as circulated. **Carried.**

4. UNFINISHED BUSINESS

4.1 Action Items – Ongoing List (for information)

<i>Discussion included:</i>	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"><i>Updates on various action items.</i>	Alicia Ferguson	-

4.2 Bylaw Review (Alicia Ferguson)

<i>Discussion included:</i>	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"><i>Preparing bylaw amendments for consideration at the Annual General Meeting.</i>	Lori Zehr	-

5. CORRESPONDENCE

There was no correspondence for discussion.

6. REPORTS

6.1 Financial Update (Chris Rathbone)

<i>Discussion included:</i>	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"><i>Increased registration and \$20,300.00 of sponsorship revenue (cash and contributions) for 2021.</i><i>Beginning the 2022 budget for consideration after the Annual General Meeting.</i><i>Issues raised in response to the Gaming Grant application and working towards a resolution.</i>	-	-
<ul style="list-style-type: none"><i>Finalizing of the 2021 financial statements.</i>	Chris Rathbone	11/08/21

6.2 Softball Program Update (Mark Wong)

Discussion included:	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> • <i>Agreements secured for winter clinic rental space with SD61 and SD63.</i> • <i>Beginning advertising for winter clinics.</i> • <i>Starting the process for B-Team tryouts.</i> 	-	-

6.3 Baseball Program Update (Chris Taylor)

Discussion included:	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> • <i>Conclusion of fall ball and the use of Beacon Hill umpires.</i> • <i>Progress towards establishing winter clinics for 2022 including secured rental space with St. Margaret's School.</i> • <i>Baseball diamond maintenance after Saanich's lawn aeration.</i> 	-	-

6.4 Operations Update (Chris Taylor)

Discussion included:	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> • <i>Finalized scoping of bathroom drains and need for Saanich to complete repairs.</i> • <i>Need for replacement of scoreboard lights at Diamond 1 and repairs at Diamond 5 where the infill gravel meets the grass.</i> 	Chris Taylor	-

6.4.1 Mandatory Vaccines for Winter Clinics (Chris Rathbone)

Discussion included:	Responsible	Date mm/dd/yy
<p>Moved by Chris Rathbone Seconded by Mark Wong That the Board establish a mandatory vaccination policy for indoor winter clinics. Carried.</p>	Everyone	-

6.5 Admin Update (Vince Greco)

Discussion included:	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> • <i>Working with Saanich for Indigenous Acknowledgment at the Park similar to Hampton Little League's wall treatment approach.</i> 	Vince Greco	-

The President left the meeting at 7:53 PM. Chris Rathbone assumed the role of Chair in his absence.

7. NEW BUSINESS

7.1 Website Maintenance (Liane Grimston)

Discussion included:	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> <i>This item was deferred to a future meeting.</i> 	-	-

7.2 Annual General Meeting (Vince Greco)

Discussion included:	Responsible	Date mm/dd/yy
<p>Moved by Chris Taylor Seconded by Sandy Huisman That the Board schedule the Annual General Meeting for November 24, 2021. Carried.</p>	-	-
<ul style="list-style-type: none"> <i>Preparation and notification requirements, including board vacancies, financial statements, and bylaw amendment.</i> 	Vince Greco & Michael Higgins & Alicia Ferguson & Chris Rathbone & Lori Zehr	-
<ul style="list-style-type: none"> <i>Holding a monthly Board meeting in November.</i> 	Alicia Ferguson	-

7.3 Board Positions & Roles (Vince Greco)

Discussion included:	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> <i>Including information regarding board recruitment with the AGM notification.</i> <i>Positions needing to be filled including Secretary.</i> <i>Current board members looking for replacement recruits including VP Softball.</i> <i>Andrew Gillan as interested in the VP Baseball role for 2022.</i> <i>Replacement located for the Scheduler role and training to occur before Sandy steps back.</i> 	-	-

7.4 Territorial Indigenous Signage at the Park Clubhouse (Vince Greco)

Discussion included:	Responsible	Date mm/dd/yy
<ul style="list-style-type: none"> <i>This item was discussed previously under Admin Update.</i> 	-	-

8. ADJOURNMENT

The Board meeting of October 13, 2021, was adjourned at 8:01 PM.

